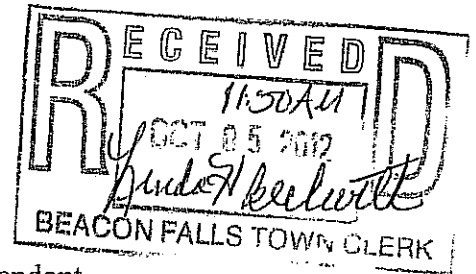


REGIONAL SCHOOL DISTRICT NO. 16
Special Board of Education Meeting
September 26, 2012

BOARD MEMBERS PRESENT:

Beacon Falls... Sheryl Feducia
 William Fredericks

Prospect... Robert Hiscox
 Nazih Noujaim
 Robin Wright

EXHIBIT**I****STAFF MEMBER PRESENT:**

Tim James, Superintendent
 Joseph Nuzzo, Community School Principal
 David Langdon, Facilities Director
 Michael Magas, Energy Specialist

The meeting began at 6:30 p.m. with a walk-thru of Community School led by David Langdon, Michael Magas, and Joseph Nuzzo.

All areas of the school were viewed including lavatories and mechanical rooms. Items were pointed out while explaining mechanical replacements, repairs, and general building points.

The building tour finished at 6:58 p.m.

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,
 Susan Vaill, Board Clerk*

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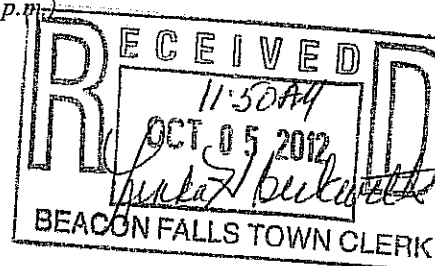
EXHIBIT

II

BOARD MEMBERS PRESENT:

Beacon Falls... Priscilla Cretella (*arrived 7:11 p.m.*)
 Sheryl Feducia
 William Fredericks
 Wendy Oliveira

Prospect... Robert Hiscox
 Nazih Noujaim
 Robin Wright



STAFF MEMBER PRESENT:

Superintendent Tim James
 Bruce Bartmess, Director of Technology
 Andrea Einhorn, Asst. Dir. SPED/Curriculum Dir.
 Michael Magas, Energy Specialist
 Jill Blasi, Science Teacher/Dept. Chair, WRHS

I. CALL TO ORDER

The meeting was called to order by Sheryl Feducia at 7:07 p.m. at Community School, Prospect, CT.

II. PLEDGE OF ALLEGIANCE TO THE FLAG

III. MISSION STATEMENT

IV. RECORD OF MEMBERS PRESENT

Roll call was taken by the Board clerk. A quorum was present.

V. APPROVAL OF MINUTES

Minutes of September 12, 2012, Board of Education Meeting (Ex.1)

A MOTION was made by Robert Hiscox and SECONDED by Robin Wright to approve the September 12, 2012, Board of Education Meeting minutes with a correction in Item V Motion # 12-224 that Nazih Noujaim abstained from the vote.

ALL IN FAVOR

12-243

VI. TOWN OFFICIAL COMMENT

VII. PUBLIC COMMENT

Trish Spoffard from Prospect spoke on behalf of her son, who is a sophomore and plays sports, but is also considering all students who stay after school for activities. She would like a supervised area for homework while the students wait for their event. She has

spoken to Dr. Frank and Mr. Fell. She suggested using the Media Center at Woodland from 2 to 4 p.m. Also, she suggested athletes who play in away games, instead of going back to WRHS, be allowed to go directly home with their parents from the away game.

Ms. Feducia said that her daughter did homework in the gym, and there were usually coaches present.

Mr. Hiscox would like these items looked into. Mr. James also said he would look into these issues as well.

Ms. Cretella asked for specifics on discipline issues given to Ms. Spoffard's son when picked up at away games. She said her son was removed from the JV team the day after she picked him up at the away game.

VIII. CORRESPONDENCE

Mr. James said a letter was received from David Lyga dated September 18, 2012 entitled, "*Perception*" and a note from Bill Stowell thanking the Board for his gift the BOE sent him after his recent surgery.

IX. TREASURER'S REPORT

Ms. Feducia reported as follows:

Balance in General Fund as of 9/26/12:	\$ 3,172,897.81
Tonight's bills total:	1,308,911.33
General Fund:	1,221,899.30
Special Education Grants:	0
Adult Education:	0
Federal and State Grants:	16,489.84
Athletic Fund:	0
Balance of PK-5 Elementary School Project:	5,437,947.82
School Construction Payments:	70,522.19

X. STUDENT REPRESENTATIVE'S REPORT (Mary Buckley, Makenzie White)

Ms. Buckley distributed the Student Report to the Board. She said that in Creative Writing, Journalism and Graphic Design, a field trip is in the planning stage to Columbia University where 25 students will participate in workshops on publishing, writing, and layout design.

The *Names Can Really Hurt Us* program is coming to Woodland again in October. Trainings are October 10 and 15 from 11:00 a.m. to 2:00 p.m. in the WRHS Media Center with a full-day assembly on October 30. Any interested Board members in joining the assembly and being trained as a facilitator should let Michele Papa know by October 1.

The Student Council is working on Clubbing at Woodland, homecoming and spirit week. Homecoming is one of the biggest events and is in the process of being approved by the senate and administration.

XI. EXEMPLARY PEOPLE AND PROGRAMS

XII. REPORT OF SUPERINTENDENT

A. Superintendent's Update

1. School Performance Index. (A. Einhorn)

Ms. Einhorn presented a voiceover PowerPoint presentation entitled, "*Connecticut's New Accountability System: Metrics and School Classification.*" She distributed correspondence received from the State Commissioner of Education dated August 1, 2012 entitled, "*School District Profiles*" and explained the targets and profiles. Ms. Cretella questioned Woodland's score of 77 which seems low. Ms. Einhorn will contact the state and inquire.

2. Communication Plan – a Centerpiece for Leadership.

Mr. James discovered that the district does not have a fundamental communication plan. He put together a draft for the Board to review.

Ms. Feducia commented that a letter came home today with her son explaining what the teachers do on their professional days and felt this is a great communication.

3. Tropical Marine Field Study. (J. Blasi)

Ms. Jill Blasi has done this trip four years. She would like to run the course again to Belize or Honduras. The students participating meet after school once a week until the trip. She emailed the information packet and handed out extras to anyone who needed one. She explained the details of where they would stay for each country. She opens this trip up to parents and teachers as well. Mr. James suggested travel insurance for the students. It was asked how the students would gain credit if the trip were cancelled. Ms. Blasi said the trip would possibly be postponed to the summer. Mr. Hiscox suggested leaning toward Belize due to the present unrest in Honduras.

A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to allow Jill Blasi to move forward with plans for the trip to Belize.

ALL IN FAVOR

12-244

4. PowerSchool Implementation Plan

Mr. Bruce Bartmess distributed a memo dated September 26, 2012 entitled, "Administrative System" and a timeline which he explained. He would like to start the data load before the end of the year, and there will be training over the summer. He explained the costs associated with the program with the first year costs being \$28,023 and costs between leasing and purchasing. There will be \$8,000 in savings if the District signs up before the end of the company quarter. Mr. Hiscox commented that Newington is dropping PowerSchool due to switching to a modified block schedule, as PowerSchool cannot perform that schedule. He also said PowerSchool was also very useful to all users, including parents.

A MOTION was made by Robin Wright and SECONDED by Nazih Noujaim to proceed with the PowerSchool technology as long as both the middle school and high school schedules can coordinate with PowerSchool.

ALL IN FAVOR

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12-245

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B. Action Items

1. Second reading of revised policy 3510.1 *Energy Management Conservation*.
A MOTION was made by Robert Hiscox and SECONDED by Wendy Oliveira to approve the second reading of revised policy 3510.1 *Energy Management Conservation*. **ALL IN FAVOR** **12-246**

2. Second reading of revised regulation 3510.1 *Energy Management Conservation*.
A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to approve the second reading of revised regulation 3510.1 *Energy Management Conservation*. **ALL IN FAVOR** **12-247**

3. Second reading of policy 6172.6 *Virtual/Online Courses*.
A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to approve the second reading of policy 6172.6 *Virtual/Online Courses*.
ALL IN FAVOR **12-248**

4. Second reading of policy 3513.2 *Waste Management, Resource Conservation, and Recycling*.
A MOTION was made by Robert Hiscox and SECONDED by Priscilla Cretella to approve the second reading of policy 3513.2 *Waste Management, Resource Conservation, and Recycling*. **ALL IN FAVOR** **12-249**

5. Second reading of regulation 3513.2 *Waste Management, Resource Conservation, and Recycling*.
A MOTION was made by Robert Hiscox and SECONDED by Nazih Noujaim to approve the second reading of regulation 3513.2 *Waste Management, Resource Conservation, and Recycling*. **ALL IN FAVOR** **12-250**

6. Confirm Superintendent's hire of new teachers for 2012-2013 school year.

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to approve the hire of Amanda Tooker as a .5 FTE Art Teacher at Community School at MA, Step 1, \$23,358 (pro-rated). **ALL IN FAVOR** **12-251**

A MOTION was made by Nazih Noujaim and SECONDED by Robin Wright to approve the hire of Sunnie Kirkley Vander Stok as .5 FTE Biology/General Science Teacher at Woodland Regional High School at MA, Step 1, \$23,358.
ALL IN FAVOR **12-252**

A MOTION was made by Priscilla Cretella and SECONDED by William Fredericks to approve the hire of Sandra Hines as .5 FTE Culinary Arts Teacher at Woodland Regional High School at BA, Step 5, \$24,250.50.

Mr. Noujaim said that the culinary room looked great at the open house, and the cookies were delicious. **ALL IN FAVOR**

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A MOTION was made by Priscilla Cretella and SECONDED by Wendy Oliveira to approve the hire of Starlin Getts as a 1.0 Art Teacher at Woodland Regional High School at BA, Step 1, \$44,840 (pro-rated). **ALL IN FAVOR** **12-254**

7. Act on District Office Floor Plan.

Mr. James said that representatives from Fletcher Thompson and Turner Construction met and came up with a net square footage of 4,767 for the District Office. The space plan reflects what the Board suggested. Next step is to bring to the Building Committee.

A MOTION was made by Nazih Noujaim and SECONDED by Robin Wright to accept the New Space Program for the District Offices with the change after discussion to increase the PPT conference room size to 800 square feet.

ALL IN FAVOR

12-255

Mr. Michael Magas handed out the Overall Program Summary of the Energy Conservation Program since inception. He explained the figures and savings. He stated the goal is to be above 20 percent per month, and they are at 16 percent. Mr. Magas then distributed a flyer entitled "October is Energy Awareness Month." He will attend monthly Board meetings with updates and also attend meetings at each school monthly to explain energy conservation. Mr. Noujaim stated other districts have shared the savings with the public.

C. Business Manager's Report.

1. Refunding of 2003 bonds.

Mr. James reviewed Dixworks LLC bond proposals which was prepared as an idea to refinance them. By the statement, it is suggested to keep the bonds as they are.

D. Old Business.

Ms. Cretella confirmed the Board retreat as November 8 at 5:00 p.m. She suggested the Tavern 1747 in Seymour as a location.

Mr. Hiscox commented on the initial meeting of the Energy Conservation – Meeting #1 which was distributed to the Board.

E. New Business.

Ms. Cretella stated that parents are calling the nurse's office to report tardiness or appointments at Laurel Ledge and not the main office.

Mr. Hiscox would like Mr. James to add the concerns of Ms. Spoffard, who spoke at tonight's meeting, put on a future agenda.

F. Information Items (discussion with possible action)

G. Enrollment (Ex. II)

Mr. James stated the official enrollment will be after October 1.

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XIII. REPORT OF COMMITTEES

1. Personnel and Negotiations Committee
Ms. Cretella said negotiations will start October 3rd.
2. Facilities and Transportation Committee
Mr. Fredericks said Pop Warner has requested the use of our new school property for future parking. Also, a boiler needs to be replaced at Long River.
3. Curriculum Committee
4. Policy Committee
Mr. James said a first reading will be ready in October re naming facilities.
5. Public Communications
6. Technology Committee
7. Recognition Committee
8. Liaisons
 - a. Schools
Mr. James said he received a letter from a parent at Algonquin who was pleased with the new principal. It was stated open house attendance was low. Ms. Feducia stated there was a supportive letter to the editor on alternative education.
 - b. Wellness Committee
 - c. Professional Development Committee
 - d. Prevention Task Force
Mr. James stated a meeting is scheduled for tomorrow night.
 - e. Curriculum Council

Robin Wright left the meeting at 9:33 p.m.

A MOTION was made by Priscilla Cretella and SECONDED by Wendy Oliveira to adjourn to Executive Session at 9:35 p.m., to include the Superintendent, to discuss student safety. **ALL IN FAVOR** **12-256**

The Board came out of Executive Session at 10:03 p.m.

XIV. ADJOURNMENT

A MOTION was made by Bill Fredericks and SECONDED by Nazih Noujaim to adjourn the September 26, 2012, Board of Education meeting at 10:06 p.m.

ALL IN FAVOR

12-257

Wendy Oliveira,

Board Secretary

*These minutes are subject to Board Approval,
Susan Vaill, Board Clerk*

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